

## Town Meeting - based on Town of Ridgefield

## Who Has Final Authority/Responsibility

### Major Town Governance Functions

#### Town Meeting / Town Referendum

#### First Selectperson

#### Board of Selectpersons

#### Other Agency / Entity

### Legislative

Approval/modification to Ordinances	x			
Appointments to appointive boards and committees			x	
Creation of permanent town boards not in Charter	x			
Appointment of advisory committees			x	

### Executive

Act as chief executive of the Town		x		
Overall administration of Town affairs and town agencies		x	x	
Oversight and management of town departments and employees		x		
Hiring and oversight of town employees		x		Note 1
Appointment of Charter officers of the town		x	x	
Oversight and management of Town public records				Town Clerk
Tax collections and management of tax collector's office				Tax Collector
Long range planning for the Town		x		

### Financial / Budget

Annual Town/BOE Budgets - approval	x			Note 2
Approval of "off cycle" budget and capital appropriations	x			Note 2
Authorization of bonds			x	
Oversight of town financial operations and controls		x		BOF
Maintain town financial accounts and records		x		
Management of Town funds/investments				Treasurer (see Note 3)
Approval of non-bonded debt (including tax anticipation notes)			x	

### Other

Declare a state of emergency on the town		x	x	
Control of legal actions		x	x	
Sale, purchase or lease of Real Estate	x			
Zoning regulations and enforcement				P&Z
Police Department operations				Board of Police Commissioners
Fire Department operations				BOS (acting as Fire Commissioners)
School operations				BOE

Note 1: Exceptions - Police Department, Fire Department, Parks and Rec, Planning and Zoning

Note 2: Upon recommendation of BOS and BOF

Note 3: Pension Plan funds are overseen and managed by the Pension Commission